



MEETING MINUTES OF THE TOWN BOARD

Town Board Room

807 Mountain Avenue

Town of Berthoud, Colorado

Tuesday, July 9, 2024, 6:30 p.m.

7/9/2024 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Chris Kurtz, Trustee
Brett Wing, Trustee
Karl Ayers, Trustee
Will Karspeck, Mayor

The following Board members were absent:

Tim Hardy, Trustee
Sean Murphy, Mayor Pro-Tem

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Cindy Leach, Director of Finance
Walt Elish, Economic Development Director
Ken Matthews, Director of Water Utilities

4. Citizen Participation

Brian Laak and Kelly Macaulay spoke regarding sidewalk repairs in Town.

Jon Evans spoke regarding short term rental policy.

Cory Steindel spoke regarding open space.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) July 9, 2024 Meeting Agenda
- b) June 25, 2024 Meeting Minutes
- c) May 2024 Financial Information

Trustee Wing requested item c) May 2024 Financial Information be removed from the Consent Agenda.

Trustee Kurtz moved to combine and approve the items on the Consent Agenda less item C. Trustee Wing seconded the motion. In a 5-0 roll call, THE MOTION CARRIED.

Administrator Kirk provided additional information about the May 2024 Financial Information.

Trustee Ayers moved to approve item c) May 2024 Financial Information. Trustee Wing seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.II. 2023 Annual Audit Presentation

Director of Finance, Cindy Leach, provided an introduction for the 2023 Annual Audit Presentation.

Jim Hinkle with Hinkle & Company gave a presentation.

Mayor Karspeck opened the item up to public comment.
No one spoke during public comment.

Trustee Wing moved to accept the 2023 Audited Financial Statements as presented. Trustee Ayers seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.III. Oil And Gas Regulations - Public Hearing

Attorney Mike Foote gave a presentation on Oil and Gas Regulations.

Mayor Karspeck opened the Public Hearing.
Patrick Bassett, Dawn Matera Bassett, Leslie Tassi, Kelly Macaulay, Cory Steindel, Ron Hirsch, Ed Behan, Terry Shirley, and Joanne Hirsch spoke regarding the Oil and Gas Regulations.
Mayor Karspeck closed the Public Hearing.

Trustee Kurtz moved to approve Ordinance 1336, an ordinance of the Town of Berthoud, Colorado, amending the Town of Berthoud's Oil and Gas Regulations, Municipal Code Chapter 30 Section 11, with the following amendment:

In paragraph 30-11-103(d), it will read as follows: within zoning districts where oil and gas operations are allowed, oil and gas locations must be located 2,000 feet from wetlands, public water supply wells and the center line of water sources including rivers, streams, and reservoirs. The remainder of the paragraph should remain unchanged.

Trustee Wing seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

Trustee Kurtz moved to continue the meeting past 9:30 pm. Trustee Ayers seconded the motion. By unanimous decision, THE MOTION CARRIED.

Mayor Karspeck called for a 5-minute break.

5.IV. Rail Station Economic Analysis

Economic Development Director, Walt Elish, provided an introduction for the Rail Station Economic Analysis.

Kate Watkins with Bright Fox Analytics and Phyllis Resnick with Colorado Futures Center gave a presentation.

5.V. Cook Easement Agreement

Director of Water Utilities, Ken Matthews, gave an introduction on the Cook Easement Agreement.

Trustee Wing moved to approve acquisition of the Cook Easements and authorize the issuance of funds for the easement agreements. And to approve the use of similar forms of agreement with similar cost criteria for future easement acquisitions, with the sign-off authority being given to the Town Administrator, Chris Kirk. Trustee Kurtz seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.VI. Appointment To PORT Committee

Mayor Karspeck and Trustee Ayers provided information on the PORT Committee interviews.

Trustee Ayers moved to appoint Kari Wiesen to the PORT Committee for a term of 2 years to expire September 2026. Trustee Albrecht seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

6. Elected Official Reports

Trustee Ayers:

Ayers reported on the most recent PORT Committee meeting and discussions regarding the Jaskowski Project. Ayers mentioned the recent 3rd of July fireworks event.

Trustee Wing:

Wing inquired about the Town's role in regulating short term rentals.

Trustee Kurtz:

Kurtz reported on an upcoming movie titled 'Finding the Zone' filmed and premiering in Berthoud.

Trustee Albrecht:

Albrecht reported on the recent 3rd of July event and the Board's tour of Town Park. Albrecht discussed the recent cross-connection issue and the cost of building permits in Town.

Mayor Karspeck:

Karspeck discussed permit costs, the 3rd of July event, and the Town Park project. Karspeck inquired about notices for prohibited fishing locations.

Administrator Kirk:

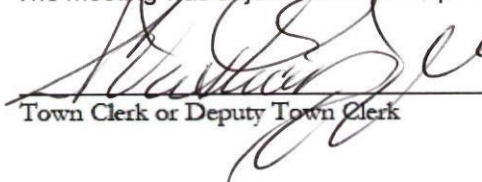
Kirk reported on the cross-connection event and the 3rd of July of event.

Sergeant Williamson:

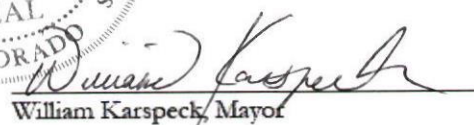
Williamson reported on firework enforcement.

7. Adjourn

The meeting was adjourned at 10:58 pm.


Town Clerk or Deputy Town Clerk




William Karspeck, Mayor