



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, July 23, 2024, 6:30 p.m.

7/23/2024 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:33 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

May Albrecht, Trustee
Brett Wing, Trustee
Karl Ayers, Trustee
Chris Kurtz, Trustee
Tim Hardy, Trustee
Sean Murphy, Mayor Pro-Tem
Will Karspeck, Mayor

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Keith Knoll, Public Works Operational Manager
Anne Johnson, Planning Director
Tawn Hillenbrand, Senior Planner

4. Citizen Participation

No one spoke during Citizen Participation.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) July 23, 2024 Meeting Agenda
- b) July 9, 2024 Meeting Minutes
- c) July 2024 Board Report

Trustee Hardy moved to combine and approve the items on the Consent Agenda. Trustee Wing seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED, with Mayor Pro-Tem Murphy abstaining due to not being in attendance at the last meeting.

5.II. Green Lawn Cemetery Improvement Update

Clerk Samora gave a presentation on the Green Lawn Cemetery Improvement Update.

Public Works Operational Manager, Keith Knoll, provided some additional information.

Mayor Karspeck opened the item up to public comment.
Lynn Larsen spoke during public comment.
Mayor Karspeck closed public comment.

5.III. Short Term Rental Regulations - Introduction

Planning Director, Anne Johnson, gave an introduction on general code changes.

Senior Planner, Tawn Hillenbrand, gave a presentation on the proposed Short Term Rental Regulations.

Mayor Karspeck opened up the item to public comment.
Rick Stewart, Jon Evans, Jeanine Weinzierl, Lynn Larsen, Kristy Peatrowsky, Charles McConnell, and John Spencer spoke during public comment.
Mindy Hughes and David Hughes spoke via Zoom.
Mayor Karspeck closed public comment.

Mayor Pro-Tem Murphy moved to extend the meeting to 11:00 pm. Trustee Ayers seconded the motion. By unanimous decision, THE MOTION CARRIED.

6. Elected Official Reports

Trustee Ayers:

Ayers reported on discussions with the Boy Scouts and the bat-house project. Ayers discussed the Town Board Report and complimented staff on their work around Town.

Trustee Wing:

Wing reported on the recent hail storm.

Trustee Albrecht:

Albrecht mentioned the upcoming Youth Advisory Commission meeting.

Mayor Karspeck:

Karspeck inquired about having an agenda item to discuss meeting spaces for the VFW. Karspeck inquired about a Dark Sky meter being placed in Town.

Mayor Pro-Tem Murphy:

Murphy suggested discussing a committee ambassador with the Youth Advisory Committee. Murphy thanked Trustee Ayers for his work with the Boy Scouts on the bat-house project. Murphy inquired about applications for vacancies on the Tree Committee and reported on a citizen email regarding stripe painting on Welch Ave.

Administrator Kirk:

Kirk reported on gathering spaces for veterans. Kirk noted that the next meeting is August 13, 2024. Kirk reported on soliciting a proposal for a Sustainability Plan and reported on bond refinancing for wastewater bonds.

Sheriff:

Sergeant Williamson reported on a cat that is stuck in a sewer pipe.

Attorney Smith:

Smith reported that her associate, Alicia Garcia, would be in attendance at the next meeting.

7. Executive Session

Trustee Ayers moved to go into Executive Session pursuant to C.R.S. 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. And the following details are provided: Potential property acquisition. Mayor Pro-Tem Murphy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Trustee Ayers moved to extend the meeting to 11:15 pm. Trustee Kurtz seconded the motion. By unanimous decision, THE MOTION CARRIED.

8. Adjourn

The meeting was adjourned at 11:33 pm.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

