



**Garden
Spot of
Colorado**

MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, August 13, 2024, 6:30 p.m.**

8/13/2024 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

Brett Wing, Trustee
Chris Kurtz, Trustee
May Albrecht, Trustee
Tim Hardy, Trustee
Karl Ayers, Trustee
Sean Murphy, Mayor Pro-Tem
Will Karspeck, Mayor

The following staff members were present:

Alicia Garcia, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Walt Elish, Economic Development Director
Anne Johnson, Community Development Director
Tawn Hillenbrand, Senior Planner

4. Citizen Participation

There were not any members of the public wishing to participate.

5. Scheduled Items And Estimated Time For Discussion

5.1. Consent Agenda

Items:

- a) August 13, 2024, Meeting Agenda
- b) July 23, 2024, Meeting Minutes
- c) League of Women Voters Proclamation
- d) Mark French Proclamation

Trustee Albrecht requested item D) Mark French Proclamation be removed from the Consent Agenda for individual consideration.

Trustee Hardy moved to combine and approve the items on the Consent Agenda, less item D. Trustee Wing seconded the motion. In a 7-0 roll call vote, **THE MOTION CARRIED.**

Mayor Karspeck read the Mark French Proclamation aloud.

Mayor Pro-Tem Murphy moved to approve item D) Mark French Proclamation. Trustee Ayers seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.II. House Of Neighborly Services Presentation

Cherri Houle and Jinger Tomassi with House of Neighborly Service gave a presentation on their Life Center project.

Mayor Karspeck opened up the item to public comment.

Gary Hansen, Davon Cook, Marc Sexton, Aaron Perry, Mark Morris, and Amber Schneider spoke during public comment. Mayor Karspeck closed public comment.

Trustee Wing moved to have the Life Center continue to work with staff, members of the community and Trustees. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Mayor Karspeck called for a 5-minute break.

Mayor Karspeck read aloud the League of Women Voters Proclamation.

5.III. Caretakers Of Tradition Presentation

Pete Cowdin, John Beck, Jerry Ward, and Paul Rimsky with the Caretakers of Tradition gave a presentation on their historical equipment showroom.

5.IV. Berthoud VFW Funding Request

Kraig Patriquin, Sarah Garman, Bart Bartholomew, and Neil Schaal with the Berthoud VFW gave a presentation on a potential meeting space for the VFW.

Mayor Karspeck opened the item to public comment.

No one spoke during public comment.

Trustee Hardy moved to approve \$12,000 for the VFW meeting space for one year and have an annual presentation from the VFW. Trustee Kurtz seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

5.V. Redevelopment Of Public Works And Skateboard Park Site

Economic Development Director, Walt Elish, gave a presentation on the redevelopment of the Public Works and Skateboard Park site.

Mayor Karspeck opened the item to public comment.

Linda Wilson and Rosma Walker spoke during public comment.

Mayor Karspeck closed public comment.

Mayor Pro-Tem Murphy moved to approve the selection of Asher Architects and Engineers to develop conceptual renderings for the redevelopment of Berthoud's former public works garage site and skateboard park site. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

Trustee Ayers moved to extend the meeting to 11:00 pm. Trustee Hardy seconded the motion. By unanimous decision, THE MOTION CARRIED.

Mayor Karspeck called for a 5 minute break.

5.VI. Short Term Rental Regulations - Public Hearing

Community Development Director, Anne Johnson, gave an introduction on the Short Term Rental Regulations Public Hearing process.

Senior Planner, Tawn Hillenbrand, gave a presentation on Short Term Rental Regulations.

Mayor Karspeck opened the Public Hearing.

Matthew Gawin, Sherry Watts, and Kristie Peatrowsky spoke during the Public Hearing. Jason Valderrama and Mindy

Hughes spoke during the Public Hearing via Zoom.
Mayor Karspeck closed the Public Hearing.

Trustee Ayers moved to extend the meeting past 11:00 through to the end of the Executive Session. Mayor Karspeck seconded the motion. By unanimous decision, THE MOTION CARRIED.

Mayor Pro-Tem Murphy moved to adopt Ordinance 1342, an ordinance amending certain sections of the Berthoud Municipal Code Chapter 30, to allow short-term rentals. Specifically, Sections 1 and 3 proposed for amendment with the following two stipulations: That section D-2 is amended from 500 ft to 200 ft and section D-5 is removed with following numbers altered in that series to reflect the change. Trustee Ayers seconded the motion. In a 6-1 roll call vote, THE MOTION CARRIED. Trustee Hardy had the dissenting vote.

Mayor Pro-Tem Murphy moved to approve Resolution 2024-09, a resolution of the Town of Berthoud adopting an amendment to the 2024 fee schedule for the Town of Berthoud as provided in the Berthoud Municipal Code. Trustee Ayers seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

6. Elected Official Reports

Trustee Albrecht:

Albrecht reported on recent Youth Advisory meetings and ideas.

Trustee Wing:

Wing recommended another row of chairs and a map of Berthoud be added in the Board room.

Trustee Ayers:

Ayers reported on the recent PORT Committee meeting and ideas for the Jaskowski property. Ayers mentioned the PORT survey that will be going before the Board at the next meeting and reported on the North Berthoud Parkway Trail Connection bid and the Town Park opening.

Mayor Pro-Tem Murphy:

Murphy reported on an issue with a slide at the Rec Center and the efficient response by staff.

Trustee Hardy:

Hardy reported on open seats on the Historic Preservation Advisory Committee and current HPAC efforts.

Mayor Karspeck:

Karspeck thanked Trustee Albrecht for her work with the Youth Advisory Committee and reported on his continued work on the upcoming passenger rail project. Karspeck inquired about an issue with McNeil Lift Station.

Administrator Kirk:

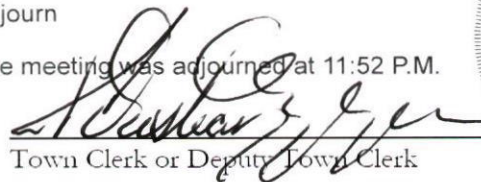
Kirk requested that the Board determine Trustees to serve as the interview committee for Planning Commission vacancies and to determine which Trustees will serve on the Housing Plan Steering Committee. It was determined that Mayor Pro Tem Murphy and Trustee Hardy will serve on the Housing Plan Steering Committee, and Mayor Karspeck and Trustee Kurtz will act as the interview committee for Planning Commission, with Trustee Ayers serving as the backup.

7. Executive Session

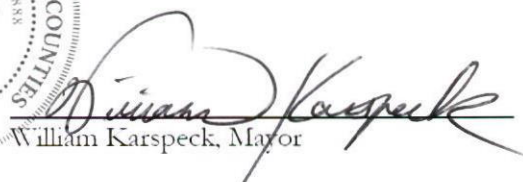
Mayor Karspeck moved to go into Executive Session pursuant to C.R.S. 24-6-402(4)(e) to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators; and pursuant to C.R.S. 24-6-402(4)(b) for a conference with legal counsel for the purpose of receiving legal advice on specific legal questions related to potential litigation. Trustee Hardy seconded the motion. In a 7-0 roll call vote, THE MOTION CARRIED.

8. Adjourn

The meeting was adjourned at 11:52 P.M.


Town Clerk or Deputy Town Clerk




William Karspeck, Mayor