

BERTHOUD TREE ADVISORY COMMITTEE

August 2024 Meeting Minutes

1. Call to order:

Kathy Mitchell called the meeting to order at 5:02 P.M. on Monday, August 19th, 2024.

2. Roll Call:

1. Kathy Mitchell – Chair – present
2. Lynn Larsen – Vice Chair – present
3. Randy Niece – Secretary – present
4. Toni Baker – attend via Zoom
5. Hannah Daniels – present
6. Richard (Rick) Kurcab – present
7. Amy Lentz – attend via Zoom

Quorum - 7/7 either in attendance or via Zoom

- Sean Murphy – Town Liaison – present
- Paul Furnas – Town Forester & Open Space Supervisor – present

3. Approval of Minutes from July 2024 Meeting:

- Meeting minutes were reviewed on screen as a copy had not been sent out with the agenda.
- Motion for approval was made by Lynn, seconded by Hannah. Approved by all.

4. Public Comment or Non agenda items:

- a. Committee members whose term is expiring in September 2024 are reminded that they need to submit an application.
 - 1) Both Kathy and Hannah have already submitted theirs, Randy still needs to do his.
- b. Hannah asked for a definition of the member period of service.
 - 1) The calendar period is Jan 1 to Dec 31 of each year.
 - 2) The term is defined as September to August of the year expiring.
 - 3) It was then discussed what our committee goals are for each year or term.
 - a) Paul brought up on screen the 5-point plan that was included in the annual report.
 - b) We should wait until the October meeting to make sure new members are included in the goal setting process.
- c. Kathy has prepared the Annual Report for presentation to the Board of Trustees.
 - 1) Lynn felt the only correction needed was to have him listed as the vice or co-chair.
- d. It was proposed that committee members interact more with the various neighborhoods.
 - 1) Windsor has a "Sick Tree Day" each year that identifies common problems with their trees.
 - 2) Several years ago, Lynn, Randy and Linda had assembled a list of neighborhood contacts. This needs to be updated and then members can begin to reach out to those groups.
 - 3) **Action-add this to the 2025 goals when established in October.**

5. Discussion Items:

- a. Main Street tree replacement.
 - 1) No public comment.
 - 2) Paul has a specific need for replacing a tree along Main Street between 2nd Street and the RR tracks, north side. The tree was trimmed to city standards and is now unattractive.
 - a) It partially blocks the view of the bus stop
 - b) Proposed replacement with a Kentucky Coffee tree.
 - c) Amy suggested ornamental grasses.
 - d) This is a problem for all trees along Main Street that are surrounded by sidewalks.

- e) **Action-committee needs to research and propose methods for Main Street trees to receive water, effect repairs on system and provide drainage.**
- b. Town Park trees after construction.
 - 1) No public comment.
 - 2) The new park is only weeks away from re-opening when the city takes over care of trees again.
 - 3) The forestry team has been working to keep trees watered until irrigation is operational.
 - 4) Forestry team has trimmed branches on cottonwoods that were overhanging playground equipment.
 - 5) Paul is researching a deep root watering for existing trees to help them recover from the construction impact. Also, hormone therapy to slow the growth to maintain longevity.
 - 6) About 70 new trees have been planted, double what was in the park previously.
 - 7) Discussion ensued about including better contract language in future work to protect existing trees as the effort put forth in Town Park rebuild may have seriously damaged the trees.
- c. Poster Contest Calendar Discussion
 - 1) How many calendars should we have made? Will depend on cost per each.
 - 2) Should we include the names and school of the individual students on the calendar? Not this year without having the media disclaimer signed by parents.
 - 3) What holidays and school days should be included on the calendar? Can someone with access to that contact the school and provide that information to Randy.
 - 4) We will include a QR code on the calendar linked to one web location that can be updated regularly with the monthly suggestions.
 - 5) Include the 2026 calendar on the back page along with collage of other student submissions.
 - 6) Post meeting work session. We spread out those winners chosen by the committee for inclusion in the calendar to maximize the number of posters included.

6. Staff Report:

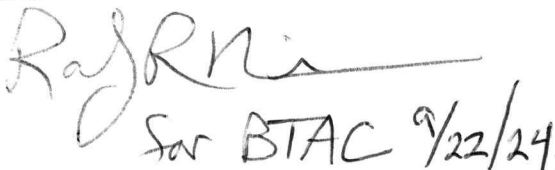
- a. Paul provided update with pictures:
 - 1) His staff has been watering the trees in town park.
 - 2) An Ash tree on the NE corner of Mountain Ave and Eighth Street was cut down after severe rot was discovered, putting the public at risk. Resident paid contractor to remove. Since it is a state highway, Paul assisted with expedited approval for permit to remove.
 - 3) Forestry has missed the spring planting window for trees but is working to prepare for a fall planting of over 50 trees.
 - 4) The team has had to remove or trim a variety of trees around town.
 - 5) Forestry technician Brandon has conducted "Tree Walks" and has several more planned.
- b. The past chair, Toni Baker, was acknowledged and thanked for her service over the past several years as she will not be returning to the committee. This was her last meeting.

7. Adjourn:

- Kathy adjourned the meeting at 6:35 P.M. on the 19th day of August 2024.

Next meeting is scheduled for **Monday, September 19th 16th, 2024, at 5:00 pm**

Signature:


Raj R. N.
for BTAC 9/22/24