

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, September 9, 2024, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Todd Duval (Chair), Leslie Moore (Vice Chair), Cheryl Szydlo (Secretary), James Massie, Lee Hardies and Fred Maine. Town of Berthoud: Brian Dubois (Town Staff Representative), Anne Johnson (Town Staff), Tim Hardy (Board Liaison) and Andrew Wayland (Historical Society Liaison). The meeting was held in person.
A. The meeting was called to order at 5:31pm. A roll call attendance was taken.

II. MINUTES

Minutes from the August 12, 2024 meeting were reviewed, a motion to approve the Minutes was made by James Massie and seconded by Fred Maine. Minutes were approved unanimously.

III. PUBLIC COMMENT PERIOD

There were no public comments presented.

IV. DISCUSSION ITEMS

A. HPAC Board Update Presentation Sept 24

1. Todd Duval will present to Town Board
2. Todd will present a draft to HPAC by 9/18 for comment and return

B. Presentation Plan Next Steps

1. Input from Group

-a discussion took place re the advisability of disclosing the total budget in the RFP -should the consultant proposal specify the number of meetings/interviews intended? -should the RFP include an overview of HPAC? -the introduction page pictures should only show Berthoud sites -a map of the Town and GMA should be included -the consultant's proposal will address the Town and GMA -a consultant's engagement is dependant on a State grant, with the possibility of Town help -the RFP deadline may be extended -consultants may make inquiries until a specific deadline -a completion date will be shown (as required by the State grant) -The Historical Presentation Plan Committee will be selected by the Town Board 2. A revised RFP will be created

C. Town Board Work Session Discussion

At a future determined date, a Town Board/HPAC work session will be scheduled

1. The Town Board may express its expectations for HPAC and the level of accomplishment

2. HPAC will express its near-term goals

-HPAC will become more active, e.g. Farm Survey, building facade grants, tax benefits of preservation -HPAC will present a budget for these expanded activities -HPAC will expand contact with Historic Larimer County

D. Other Business

1. There was a discussion of The Main Street Group and its current status
2. The value of preserving the Foursquare Church was discussed
3. There will be a follow effort re the Town Coasters

V. Adjourn

Leslie Moore motioned to adjourn, James Massie seconded, the meeting adjourned at 6:34pm.

Respectfully submitted,

Fred Maine