

BERTHOUD TREE ADVISORY COMMITTEE

September 2024 Meeting Minutes

1. Call to order:

Kathy Mitchell called the meeting to order at 5:03 P.M. on Monday, September 16th, 2024.

2. Roll Call:

1. Kathy Mitchell – Chair – present
2. Lynn Larsen – Vice Chair – absent
3. Randy Niece – Secretary – absent
4. Toni Baker – term has expired
5. Hannah Daniels – present
6. Richard (Rick) Kurcab – present
7. Amy Lentz – present

Quorum – 4/7 in attendance

- Sean Murphy – Town Liaison – present
- Paul Furnas – Town Forester & Open Space Supervisor – present

3. Approval of Minutes from August 2024 Meeting:

- Only edit required is to change the date of the meeting to September 16.
- Motion for approval was made by Hannah, seconded by Amy. Approved by all.

4. Public Comment or Non agenda items:

- a. Sean said the TAC interviews are scheduled for Monday, September 23rd.
 - 1) Rick agreed to be present to help.
- b. Paul said that a resident submitted plans for educational outreach.
 - 1) Education about Ash trees
 - 2) Also more about fruit trees.
 - 3) Hannah asked if this person could be invited to the next meeting.
 - 4) The handouts are attached to these notes.
- c. Amy said her new job schedule creates a conflict with the meetings. Sean suggested a proposal to change the dates if needed as she is a valued member of the committee.
- d. Hannah asked if time could be changed to 5:30pm? It appeared to be OK with everyone if this can be coordinated with other meeting schedules for the room.

5. Discussion Items:

- a. Street tree replacement.
 - 1) No public comment.
 - 2) Paul met with the town attorney given the confusion on street tree required replacements by residents. Her decision was that they can't be required to replant but can be fined.
 - 3) No set fine or time frame exists.
 - 4) There is a need to let the public know of the obligation and benefits of the street trees.
 - 5) Paul will give more thought to details and possible town help.
 - 6) Discussed possible town tree planting program.
 - 7) Amy thought the trees may not be sustainable in the future because of water issues.
 - 8) Hannah suggested that the homeowners receive education as to why.
 - 9) Sean said this could be a safety issue as trees are easier to enforce.

- b. Review the 4th Quarter Social Media Posts.
 - 1) No public comment.
 - 2) October – December posts are recycled from last year.
 - 3) October – Tree wrap. Note one typo in post to be corrected.
 - 4) November – Amy suggested that we wait to prune until spring.
 - 5) December – Winter watering.
 - 6) Sean suggested to highlight town's new Landscape Design Guidelines.
 - 7) Hannah suggested to link to CSU, etc. for info and/or checklist for tree care.
- c. Oktoberfest TAC attendance (Oct 5th)
 - 1) Discussed if we want to have a booth at the festival. Find out time. (11am – 6pm)
 - 2) Will ask Terry, Master Gardener if she is interested + others.
 - 3) Hannah will volunteer to acquire "swag" for the booth.
 - 4) Possibly hand out tree wrapping and instructions.
 - 5) Amy offered to update town fact sheets as needed and to make available.
 - 6) Sean said we can submit a request for funds at town agenda meeting Tues., September 24th.
 - 7) Paul will look into getting a booth and will let us know. His Forestry account can fund any purchases.
 - 8) Kathy wondered if we could possibly bring calendars or draft and bring arboretum posters again.
- d. Poster Contest Calendar Discussion
 - 1) Paul put on screen Randy's draft for review.
 - 2) Paul wanted to add a QR code to Tree Tips. He will ask Stephanie to add tree tips for all 12 months.
 - 3) Paul will get the final design at the next 2 meetings and a date set for a roll out and distribution.
 - 4) Paul will get a quote on quantities to print.
 - 5) Paul will share draft with all members by email.
 - 6) Amy suggested we add the town logo to the calendar.

6. Staff Report:

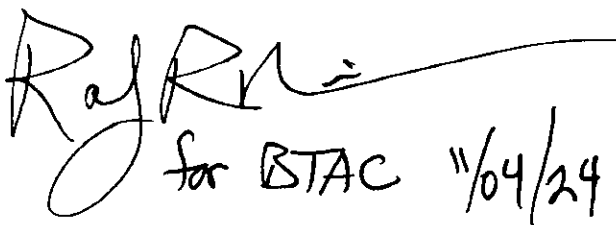
- a. Paul provided update with pictures:
 - 1) Updating drip system to trees at town park area.
 - 2) Team still trimming and pruning trees all over as needed.
 - 3) Moved the drip line at Rec Ctr employee entrance for new sidewalk extension.
 - 4) Replaced trees at Waggener Trail. Shumard Oaks failed.
 - 5) Started all tree planting for the next three weeks.
 - a) Rec Ctr parking lot is getting Kentucky Coffee Trees.
 - b) Three red oaks on Mountain Ave West.
 - 6) Brandon did the last tree walk at town park which can count for Tree City extra points.
- b. Continuing with hand watering of unirrigated trees.

7. Adjourn:

- Kathy adjourned the meeting at 6:20 P.M. on the 16th day of September 2024.

Next meeting is scheduled for **Monday, October 21st, 2024, at 5:00 pm**

Signature:


for BTAC 10/4/24