



MEETING MINUTES OF THE TOWN BOARD

**Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, October 22, 2024, 6:30 p.m.**

10/22/2024 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

Tim Hardy, Trustee
May Albrecht, Trustee
Chris Kurtz, Trustee
Karl Ayers, Trustee
Brett Wing, Trustee
Will Karspeck, Mayor

The following Board members were absent:

Sean Murphy, Mayor Pro-Tem

The following staff members were present:

Alicia Garcia, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Weissman, Deputy Town Clerk
Sergeant Justin Williamson, Larimer County Sheriff
Stephanie Horvath, Community Outreach Specialist
Ken Matthews, Director of Water Utilities
Savana Dumler, Water & Wastewater Engineer
Anne Johnson, Community Development Director

4. Citizen Participation

No one spoke during Citizen Participation.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) October 22, 2024, Meeting Agenda
- b) October 8, 2024, Meeting Minutes
- c) October 2024 Board Report
- d) Weld County Road 5 Open Space Purchase

Trustee Kurtz moved to combine and approve the items on the Consent Agenda. Trustee Hardy seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

5.II. LETA 911 Update - Presentation

Community Outreach Specialist, Stephanie Horvath, provided an introduction on LETA 911.

Val Turner with LETA 911 gave a presentation on LETA services.

5.III. Water Basics And Portfolio Resources - Presentation

Director of Water Utilities, Ken Matthews, provided an introduction on the Water Basics and Portfolio Resources presentation.

Town Water Attorney, Pete Johnson, gave a presentation.

Andrew Case with LRE Water gave a presentation.

5.IV. Water And Wastewater Projects Update - Presentation

Director of Water Utilities, Ken Matthews, and Water & Wastewater Engineer, Savana Dumler, gave a presentation on the Town's Water and Wastewater Projects.

5.V. Lake Lawn Water Rights Purchase

Town Water Attorney, Pete Johnson, provided an introduction on the Lawn Lake Water Rights Purchase.

Trustee Ayers moved to approve the contract to buy and sell water for the Lawn Lake Water Rights and the associated escrow agreement; and authorize the Town Administrator to take the actions necessary to complete the acquisition. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED, with Trustee Kurtz abstaining.

5.VI. Correction Of Section 3 And 6 Of Chapter 30 - Public Hearing

Trustee Kurtz moved to extend the meeting to 9:45 pm. Trustee Ayers seconded the motion. With all in favor, THE MOTION CARRIED.

Town Clerk, Christian Samora, gave a presentation on the correction of Sections 3 and 6 of Chapter 30 in the Municipal Code.

Community Development Director, Anne Johnson, provided additional information.

Mayor Karspeck opened the Public Hearing.

No one spoke during the Public Hearing.

Mayor Karspeck closed the Public Hearing.

Trustee Kurtz moved to approve Ordinance 1346, an ordinance of the Town Board of the Town of Berthoud, Colorado repealing and reenacting certain Sections of the Berthoud Municipal Code regarding Use by Special Review and Site Plans and the requirements thereof. Trustee Wing seconded the motion. In a 6-0 roll call vote, THE MOTION CARRIED.

6. Elected Official Reports

Clerk Samora:

Samora reported that an interview committee needs to be formed to conduct interviews for the Historic Preservation Advisory Committee. Trustee Hardy and Trustee Albrecht will serve as the interview committee.

Interviews are scheduled for November 4th.

Trustee Albrecht:

Albrecht reported on concerns from business owners regarding permitting processes and building code.

Trustee Wing:

Wing noted that he appreciates the topics that were brought to the Board this meeting. Wing inquired about Single Family Equivalents in regard to the Water Rights discussion. Wing inquired about timing requirements for beginning construction on a planned site.

Trustee Kurtz moved to extend the meeting to 9:55 pm. Trustee Ayers seconded the motion. With all in favor, THE MOTION CARRIED.

Mayor Karspeck:

Karspeck reported on a new Executive Director for the MPO and a tour he did with Berthoud BioChar. Karspeck reported on a opening for several Northern Colorado mobility hubs. Karspeck attended a meeting with Larimer County, R2-J and Loveland, as well as an R2-J dinner. Administrator Kirk's evaluation forms will be going out to Trustees and Sergeant Williamson this week. Karspeck reported on the recent Zombie Run event and a sign proposal for the library. Karspeck reported on discussions regarding the passenger rail.

Administrator Kirk:

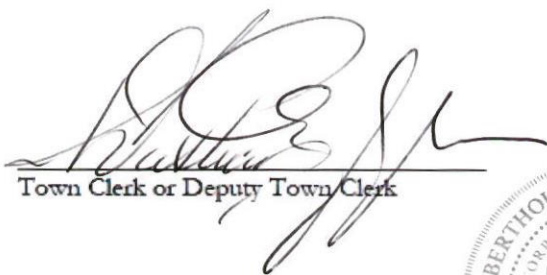
Kirk reported on a grant application to the Great Outdoors for an open space purchase. Kirk reported on the likely sale of wastewater bonds this week. Kirk noted he will send out a project update report to Trustees. There will be a Study Session next Tuesday, October 29 as well as another potential Study Session planned for the first Tuesday in December.

Sergeant Williamson:

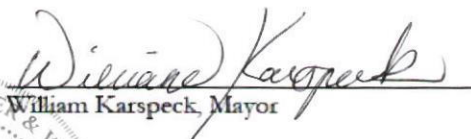
Segreant Williamson reported on newly obtained speed tracking technology.

7. Adjourn

The meeting was adjourned at 10:00 pm.


Town Clerk or Deputy Town Clerk




William Karspeck, Mayor