



Historic Preservation Advisory Committee Agenda Monday, December 9, 2024, at 5:30 pm

1. Roll Call

- Todd Duval, Chair
- Leslie Moore, Vice-Chair
- Cheryl Szydlo, Secretary
- Lee Hardies
- Fred Maine
- Carri Grimdtich
- Courtney VanHooser
- Tim Hardy, Board Liason
- Andrew Wayland, Historical Society Liason
- Brian Dubois, Town Staff Representative
- Anne Johnson, Town Staff

2. Approval Of Minutes

Documents:

[MINUTES. 11_18_24.PDF](#)

3. Public Comment Period

4. Discussion Items

1. Preservation Plans Next Steps
 1. Draft Grant Application, Draft Due December 9
2. Select Exceptional Landmark Awards - January
3. Other Business
 1. Saving Places Conference in January
 2. Chair, Vice-Chair, and Secretary Selections in January

Documents:

[CLG GRANT APPLICATION.PDF](#)

5. Adjourn

Berthoud Historic Preservation Advisory Committee
Minutes of Meeting, Monday, November 18, 2024, at 5:30 PM
Berthoud Town Hall (807 Mountain Ave.)

I. ROLL CALL

Committee members present included: Leslie Moore (Vice Chair), Cheryl Szydlo (Secretary), Lee Hardies, Fred Maine, Carrie Grimdtich and Courtney VanHooser. Town of Berthoud: Brian Dubois (Town Staff Representative) and Anne Johnson (Community Development Director), and Andrew Wayland (Historical Society Liaison). The meeting was held in person.

A. The meeting was called to order at 5:34pm. A roll call attendance was taken.

a. Item IV, 1. Welcome new committee members, introductions were made.

II. MINUTES

Minutes from the September 9, 2024 meeting were reviewed, a motion to approve the Minutes was made by Lee Hardies and seconded by Leslie Moore. Minutes were approved unanimously.

III. PUBLIC COMMENT PERIOD

The residential property at 549 Lake Ave is currently listed for sale. The property includes the German Congressional Church, a Town of Berthoud historic building, and the lot cannot be subdivided.

A couple who is interested in purchasing the property attended the meeting to ask questions and discuss possibilities for the property. Their main interest is in continued use as a church or perhaps a satellite center for activities of a Loveland congregation. Discussion ensued regarding land uses compatible with its zoning and processes that are available for working with HPAC and the town for adaptations to the property.

IV. DISCUSSION ITEMS

1. Welcome New Committee Members, Intros

2. Preservation Plan Next Steps

1. Draft RFP Approval – Lee has written the RFP. It was well received by committee members and needs edits on dates. Town staff will be available to revise and complete.

2. Begin Grant Application, Draft Due December 9 – Brian Dubois will be the lead for completing the grant application. He will follow-up with Lindsey at History Colorado to identify best practices. Carrie Grimdtich volunteered to assist. It was noted that the grant application is independent of the RFP being completed.

3. Exceptional Landmark Awards - January

1. The award for both the exceptional commercial and residential properties will be updated for the next 6-month period, January-June 2025. We identified the following candidates to be voted on in December:

▪ Commercial

a. The Berthoud Water Tank at 424 Larimer County Rd 10E

b. Odd Fellow's Building at 333 Mountain Ave – current location of Bradford's restaurant

c. Garvin's Grocery at 527 N 4th Street – current location of Berthoud Pizza

▪ Residential

a. The C.P. Thompson Home at 717 6th Street

b. The McCormick Brunner Cottage at 631 5th Street

c. The W.H. McCormick Home at 601 5th Street

4. Other Business

1. Saving Places Conference in January

▪ This year's conference is in Colorado Springs January 29-February 1. HPAC members registration can be paid from our fund, contact Brian to get registered.

2. Other items:

- Former committee member, James Massie, has the backstock of the coasters with historic properties featured, Brian will contact him.
- Annual Committee positions of Chair, Vice-Chair and Secretary will need to be reassigned at the December meeting.
- A date for a work session with the Town Board is TBD.
- The annual presentation of HPAC activity by Chair Todd Duval to the Town Board went well.

V. Adjourn

Cheryl Szydlo motioned to adjourn, Lee Maines seconded, the meeting adjourned at 7:18pm.

Respectfully submitted,
Cheryl Szydlo
Berthoud HPAC Secretary



History Colorado

Certified Local Government (CLG) Subgrant Application CLG Subgrant Program | Federal Fiscal Year 2025

Application Deadline: January 15, 2025 at 5:00 pm

Applicants should review the application instructions in the CLG Subgrant Program Manual before completing this application.

Name of CLG: _____

Mailing Address: _____

Federal Employer Identification Number: _____

Unique Entity Identifier (SAM.gov): _____

Staff or Contact Person Responsible for Grant: _____

Title: _____

Phone: _____ Email: _____

Name of Chief Elected Official: _____

Title: _____

.....

Name of Project: _____

Amount of Request: _____

Grant Match (if applicable):

☐ In-kind _____

☐ Cash _____

Project Total: _____

Brief Description of Project (no more than 1500 characters):



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Please check the following boxes to acknowledge your understanding of the CLG Subgrant Program policies:

- ☐ I understand that I may not begin work on my project until my agreement with History Colorado is executed at a time subject to the schedule of the National Park Service.
- ☐ I understand that all work must meet the *Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation* and when applicable, survey standards established by History Colorado.
- ☐ I understand that my project must be completed by June 1, 2027, to comply with National Park Service requirements. I understand that failure to comply with this deadline could result in History Colorado declaring all/part of the work ineligible for reimbursement.
- ☐ I acknowledge that I have received and read the *CLG Subgrant Program Manual* and that I understand its contents.

Signature of Staff or Contact Person Responsible for Grant

Date

Certification: This application is submitted to History Colorado for funding consideration under the Certified Local Government provisions of the National Historic Preservation Act of 1966 as amended.

Signature of Historic Preservation Commission Chair

Date

Print Name

Signature of Chief Elected Official

Date

Print Name



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Section 1: Project Selection (15 points)

Describe why you have selected this project and why it is a priority for your CLG.



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Section 2: Project Team (10 points)

List project participants, their qualifications, and the exact role they will play in this project.



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Section 3: Project Description (20 points)

Explain the proposed project, describing how and in what order tasks and activities will be completed.



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Section 3: Project Description (continued)



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Section 4: Underrepresented Communities (10 points)

Describe how this project will promote the preservation of resources associated with underrepresented communities in your local area.

Section 5: Timeline (5 points)

List key milestones, in the order they will be completed, and target dates for completion.



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Section 6: Public Benefit and Outreach (15 points)

Include who will benefit and how they will benefit as well as information on how you will make others aware of the project and share its results.



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Section 7: Combined Scope of Work and Budget (20 points)

Note scope of work components on lines A through I and insert the associated cost in the space provided below. Describe each scope of work component in the space directly underneath. If additional space is needed for descriptions, please continue into the next box field. Insert cash or in-kind match amounts in the space provided.

A.
Total Amount:
Description of Tasks

B.
Total Amount:
Description of Tasks

C.
Total Amount:
Description of Tasks

D.
Total Amount:
Description of Tasks



E.
Total Amount:
Description of Tasks

F.
Total Amount:
Description of Tasks

G.
Total Amount:
Description of Tasks

H.
Total Amount:
Description of Tasks

I.
Total Amount:
Description of Tasks

Budget Totals

Category	Amount (\$)
Project Total	
Grant Request	
Cash Match	
In-Kind-Match	
Match Total	



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Section 8: State Preservation Plan (5 points)

Please select at least one goal and at least three objectives of the [State Preservation Plan](#) that your project supports.

- ☐ Goal A: Preserving the Places that Matter
 - ☐ 1. Evaluate fundamentals of survey process
 - ☐ 2. Prepare additional historic contexts
 - ☐ 3. Conduct survey, inventory, and designation proactively
 - ☐ 4. Disseminate historic and cultural resource information broadly
 - ☐ 5. Increase historic and cultural resource preservation
- ☐ Goal B: Strengthening and Connecting the Colorado Preservation Network
 - ☐ 1. Nurture preservation leaders
 - ☐ 2. Establish a preservation advocacy network
 - ☐ 3. Maximize partnership network connections to achieve critical capacity
 - ☐ 4. Increase interagency coordination and dialogue with public
 - ☐ 5. Form new partnerships
- ☐ Goal C: Shaping the Preservation Message
 - ☐ 1. Expand positive perceptions of preservation
 - ☐ 2. Develop promotional plan and communication strategy
 - ☐ 3. Demonstrate relevance of preservation to the individual citizen
 - ☐ 4. Implement strategic marketing initiative
 - ☐ 5. Establish historic preservation focus at the History Colorado Center
 - ☐ 6. Broadcast preservation's positive local impact
- ☐ Goal D: Publicizing the Benefits of Preservation
 - ☐ 1. Demonstrate collective social, educational, economic, and cultural benefits of historic preservation
 - ☐ 2. Publicize economic benefits, incentives, and funding mechanisms
 - ☐ 3. Advance heritage tourism efforts
 - ☐ 4. Articulate the benefits of comprehensive management of public lands
 - ☐ 5. Articulate the benefits of protection of private lands
 - ☐ 6. Demonstrate the intrinsic connection between environmental sustainability and historic preservation
- ☐ Goal E: Weaving Preservation Throughout Education
 - ☐ 1. Share the stories of designated properties
 - ☐ 2. Create programs to engage youth in understanding and appreciating cultural and historic resources
 - ☐ 3. Develop integrated curricula related to historic preservation
 - ☐ 4. Involve all types of educators in historic preservation education
 - ☐ 5. Support preservation higher education programs



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- ☐ 6. Create lifelong learning opportunities
- ☐ 7. Create better understanding of local communities' role in preservation decision-making
- ☐ 8. Develop workshops for property owners and local preservationists
- ☐ Goal F: Advancing Preservation Practices
 - ☐ 1. Improve regional and community-based technical assistance
 - ☐ 2. Identify and increase traditional building trade and training opportunities
 - ☐ 3. Increase professional training opportunities throughout state
 - ☐ 4. Expand pool of preservation professionals
 - ☐ 5. Train individuals how to "green" historic buildings
 - ☐ 6. Enhance curatorial and collection capabilities and facilities

Attachments:

- ☐ W-9 (required)
- ☐ Estimate(s) (recommended)
- ☐ Photographs (if applicable)
- ☐ Maps (if applicable)
- ☐ Letters of Support (recommended)