



MEETING MINUTES OF THE TOWN BOARD

Town Board Room
807 Mountain Avenue
Town of Berthoud, Colorado
Tuesday, January 14, 2025, 6:30 p.m.

1/14/2025 - Minutes

1. Meeting Called To Order - Mayor William Karspeck

Mayor Karspeck called the meeting to order at 6:30 pm.

2. Pledge Of Allegiance - Mayor William Karspeck

Mayor Karspeck led the Pledge of Allegiance.

3. Roll Call - Mayor William Karspeck

The following Board members were present:

Karl Ayers, Trustee
Tim Hardy, Trustee
Chris Kurtz, Trustee
Brett Wing, Trustee
Will Karspeck, Mayor

The following Board members were absent:

May Albrecht, Trustee
Sean Murphy, Mayor Pro-Tem

The following staff members were present:

Erin Smith, Town Attorney
Chris Kirk, Town Administrator
Christian Samora, Town Clerk
Lexi Dovel, Deputy Town Clerk
Andrea Maxwell, Larimer County Sheriff
Tawn Hillenbrand, Planning Manager
Anne Johnson, Community Development Director
Stephanie Horvath, Community Engagement Manager
Walt Elish, Economic Development Director

4. Citizen Participation

Kayla Coleman spoke regarding new development in Town.
Kelly Macaulay spoke regarding the recent 2nd Street repairs and the Town's emergency response plan.

Leigh Jacobs, John Terrell, Jessica Higgins, John Bethell, and Dave Melanson spoke regarding new development in Town.

5. Scheduled Items And Estimated Time For Discussion

5.I. Consent Agenda

Items:

- a) January 14, 2025, Meeting Agenda
- b) December 10, 2024, Meeting Minutes
- c) December 2024 Board Report
- d) October and November 2024 Financial Information
- e) CLG Grant Application Letter of Support
- f) Public Utility Revocable License Agreement
- g) 2025 Animal Control Services IGA and Service Agreement Amendments
- h) Resolution 2025-01 - Designating Official Posting Places of Meetings

Trustee Wing moved to combine and approve the items on the Consent Agenda. Trustee Kurtz seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

5.II. Legacy Park Preliminary Plat - Public Hearing

Planning Manager, Tawn Hillenbrand, provided an introduction on the Legacy Park preliminary plat.

The applicant, Don Hinson and representative, Kristin Turner, gave a presentation.

Kevin Mulshine and Ruth Rollins provided additional information.

Mayor Karspeck opened the Public Hearing.

David Gregg, D.J. Greg, and Tiffany Brodie spoke during the Public Hearing.
Mayor Karspeck closed the Public Hearing.

Trustee Wing moved to approve Resolution 2025-02, a resolution of the Town of Berthoud Board of Trustees approving a preliminary plat for a development known as the "Legacy Park Development" in the Town of Berthoud. Trustee Ayers seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

Mayor Karspeck called for a 5-minute break.

5.III. Community Branding Proposal

Community Engagement Manager, Stephanie Horvath, gave an introduction on the Community Branding Proposal.

Trustee Kurtz moved to authorize the Town Administrator to engage with Chandler Thinks for services as provided in the Brand Assessment Proposal. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

6. Elected Official Reports

Hardy: *

Hardy inquired about when the signs on 287 will be installed. Hardy requested further discussion on metro district policy and short term rentals.

Wing:

Wing inquired about grants being used by the Town and reported on a recent economic conference in Greeley.

Administrator Kirk:

Kirk reported that the working group of local businesses and the Town have decided not to pursue a DDA at this time. Economic Development Director, Walt Elish, provided additional information. Kirk thanked the Board for participating in a survey and discussed the plan for the upcoming study session.

7. Executive Session

Trustee Ayers moved to go into Executive Session pursuant to C.R.S. 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, developing a strategy for negotiations, and instructing negotiators. The following details are provided: Property Negotiation for 270 Mountain Ave. Trustee Hardy seconded the motion. In a 5-0 roll call vote, THE MOTION CARRIED.

8. Adjourn

The meeting was adjourned at 10:03 pm.



Town Clerk or Deputy Town Clerk



William Karspeck, Mayor

